Roger Snead Patrick Collins

Presenting and approval of previous minutes
Minutes were not read or approved.

Committee Reports: Executive
Co-Chair
Craig apologized for the delayed meeting start. The new access code (0427A) and building entry procedure were contributors.
The strategic planning meeting is set for June 6th from 8:30 am to 4 p.m. Location 34 Peachtree Street, Ste 1810 (site of the YAAMS Project). Per Derrick Reese there may have to be a possible site change. Derrick stated he would try to confirm the location and communicate this information to Craig by Thursday of next week. Craig asked that Derrick get back to him as soon as possible on the location of the meeting so that Craig could then contact the rest of the committee with the location. Ms. Carla Raab will facilitate the strategic planning meeting. Carla's fee has not been confirmed but
t is expected to be between $100 - $200.

Retreat: The next meeting of the retreat committee is planned for Sunday May 31st, 11 am - 1 p.m. The original location (Craig W's house) is no longer available at that time. The committee will need to select a new site and meet without Craig or reschedule the meeting.
DC: Craig is going to Washington, DC next weekend for Black Pride. There he will be representing 2nd Sunday at a panel discussion held in the Barcelo Hotel. The panel will focus on discussing Men's Organizations.
Vaccine: Craig is following up with Dr. Benning on accessing the Hepatitis A vaccine for the membership. Currently they are playing phone tag. Craig will look into the possibility of getting both vaccines (booster and new) available for the June/July meeting.
Condition of Organization: We are in crisis. There is an absence of formal leadership due to the open positions on the Executive Committee. Three people ran for positions and only two were elected. The Committees must be open to interaction with other committees. There is a lack of standardized organization and communication in 2nd Sunday. Our earlier culture has stayed with us and we have not adapted to our changing environment. 2nd Sunday was very casual at the start. In fall 1995 we started to build structure. Since the first in 1996 we have not adapted any formal structure or procedures.
Craig then gave a history on the state of the books and the financial state of the organization.
1. Rob announces 1 month prior to elections that he will not be running again.
2. Initially asked by Craig and Ulester to remain on in an interim capacity.
3. Post election asked to turn over books as no formal accountability to organization.
4. Resistant to turning over materials in a timely manner
5. The books were finally retrieved this past Sunday after the 2nd Sunday meeting
Craig stated an audit would be done on the books. A new account has been started and the old account will be closed. Craig apologized for his role in not implementing more system controls to prevent this from having occurred. The issue will also be addressed at quarterly meeting and through a letter to the paid members.

Craig is creating an advisory group. This will not be a democratic process as to who is selected on the committee as Craig is selecting the members h

imself. Craig or other advisory group members will make contact with the committees in June. In these meetings we are looking for the state of the co mmittees and creating a standard framework for committee operation. The data collected will be put in the policy and procedure manual to be completed by July/August. The raw data will be compiled by the July steering committee meeting. A logistics plan for general meeting will be included in the
manual. A master calendar for the organization was stated as a need. The minutes of the committee meetings were requested for submission to Craig. The move to 501(c)(3) status will not be hit on heavily in the strategic planning meeting. The focus of the meeting will be keeping the organization together.
Craig's Overall Vision: 2nd Sunday can become an organization that provides services to the community. There is space for us as black men to step up outside activities so we become more of a community service organization. This is not a change to become a social service organization but to become more inclusive of the outside community. HIV prevention is an area under served in the community. There are only two black programs in the city targe ting this area. 2nd Sunday can be part of this effort without duplicating efforts. While we are in crisis we are surviving. The bylaws will be addres sed after the strategic planning meeting.

Treasurer: vacant position.
Calvin was asked to give a brief summary.
The numbers are coming up wrong from the information received from Robert Simmons.
Cash and Wachovia account statements were distributed. No information from the grants can be obtained from the information on hand. The committee r equested more detailed statdments be presented in the future showing all incoming and outgoing funds with the corresponding committee allocations.

Secretary
Kirk distributed the new committee roster and requested any changes be noted and returned to him. Kirk will be moving to distribute the steering com mittee minutes and agenda online. He asked those committees which needed items to be added to the agenda to let him know as soon as possible. Kirk's goal is to have both items out by the first of the month. Activities and ambassadors noted that they would not be able to do so, as they did not meet prior to the end of the month with their respective committees. After discussion, Kirk asked if having the agenda distributed by the 2nd Sunday meet ing would accommodate everyone. The committee agreed.
Kirk reminded the committee that there was limited space on the 2nd Sunday voice mailbox. In the announcement Kirk tries to give time for all the com mittees. If there is additional information to go out he will try to fit it on the announcement but he can't guarantee that he will be able to do so. It was requested that we look into getting a voicemail box, which would allow a longer greeting or possibly separate boxes for each of the committee s. Kirk said he would look into this.

Historian: vacant position
No report given.
Committee Reports: Standing
Activities
Draven apologized for lack of follow through on Memorial Day trip. The committee was unable to make arrangements in time for the trip and had to canc el the outing.
There was no response at the 2nd Sunday meeting for marchers to walk in June

pride.
The next event at Club Fusion will be a White Party on June 12th. The committee is planning a CD giveaway as a raffle idea to generate interest. The
next brunch will be held at the Boulevard CafÚ on June 7th, 1 p.m.
There will be a Bowling Night at Express Bowling Lanes on Friday May 29th 11 p.m. - until. The steering committee is requested to come out and suppor t the committee in these activities.
Club Fusion VIP Passes. Raymond Carter was given a list of the steering committee members by Terry and Raymond will be mailing the passes to people i ndividually. Terry was asked what should people who have already bought passes do about a possible reimbursement. Terry was unsure how Raymond would like to handle this and will check into this.

Ambassadors
Craig J. reported that the committee needs help. The committee is currently comprised of four people. Any assistance you can provide would be appreci ated.

Finance
The statements were reviewed. The committee was asked to provide the expense reimbursement forms to the committee coordinators.

Forty Plus
Robert reported that the committee is reorganizing. This month's meeting was moved to the 5th Sunday of the month due to the holiday. The topic will be sexual practices. A doctor from the center for disease control will facilitate the meeting.

Membership
Derrick introduced the new committee co-chair: Charles Comer. The response cards were mailed out for the purge of the mailing list. The committee is waiting another month before deleting names from the list to make sure that they receive all responses. The question of the mailbox was raised. Crai g W. is working to get the key from Roderick Franklin. Kevin suggested that we might be able to use the Funds for Southern Communities (FSC) to get the advantage of bulk mailing tax-free. Craig W. said that since we are a recognized group under FSC due to the grant we might be able to utilize thi s. The contact for FSC is Jack Beckford.

My Brothaz Keeper
Kevin reported that the next meeting is tomorrow at 6:30 p.m. The group is looking to get ads placed in the Southern voice. Duncan Teague is looking into ad placement on MARTA.
The group is considering opening up the planning committee of the group to youth in the age range targeted (up to 24 years). The Big Brothers/Big Sis ters spring pamphlet has been received. The summer pamphlet has not yet been produced. When the new pamphlet is received it will be distributed.

Public Relations
Darrol shared the recently adopted mission statement for the group and the most recent minutes. The regularly scheduled meeting will be held on the 3 rd Sunday of the month from 1-3 p.m. Site to be determined at the previous meeting. PR will work with all committees to help present a consistent ima ge of the organization.
Topics
Robert stated that the committee's goal is to be more proactive. Currently,

topics are booked through October. We have facilitators for all months e xcept September. A comprehensive outline needs to be created in order to facilitate. Next month we return again to the community topic. Representat ives from outside organizations will be invited. ZAMI will be there. Tony Daniels will be doing the June topic. Craig Washington will present in July . The topic is Sex. Stacey Brown presents in August. The topic is Youth. Facilitators Training. Can't facilitate 2nd Sunday without going through the training. The training is set for June 13th at the Lambda Center 2-5 p.m . We need to return to a comprehensive PA system. We also need microphones and a copy/cost center to get centralized billing in place.

New business
In The Life Atlanta: Darryl! gave a report from In The Life Atlanta (ITLA) on Black Pride Weekend. The Wyndham Hotel has been selected as the officia l hotel. A Pride Pass will be issued to participants/organizations who pay for the weekend in advance. If an organization purchases the pass they wi ll also be listed in all materials distributed by ITLA. The organization could get details of their events and/ organizational information on the ITL A web site with links to that organization if they have a Web page available. Space at the hotel possibly at no charge or reduced charge for the orga nization. Food will be at the organization's cost.
Due to the detail of the presentation Darryl! Was asked to present something in writing, which could be distributed. Meetings of ITLA for Black Pride are held Monday for 7-9 p.m. at the Lambda Center. After the next meeting ITLA will be going to the Wyndham to view the space.

Georgia Equality Project: Kevin presented that GEP has a free workshop entitled healing Internalized Homophobia that can be requested. Kirk shared th at for business owners GEP also has a directory that is distributed state wide for gay/gay friendly businesses. Kirk asked that if anyone was interes ted in being included in the publication that they contact him.

Robert Simmons: Robert stated that the committee needed to act on what had occurred. Suspension is the minimum censure that we should levy. Darryl! s tated that whatever happens with Rob must be created as a matter of policy. Kirk explained that we were unable to access the account currently. Only Rob was able to get statements or information on the account. Craig J. proposed that he might be able to request statements for the organization thro ugh his position at Wachovia. He suggested we contact NationsBank about the access level on the account since Craig W. and Ulester are listed on the account. It was suggested that the account be frozen to prevent any activity on the account until this can be resolved. After further discussion the committee decided to move on pursuing legal versus personal action against Rob at this time given the uncertainty around the books.

Motion: That 2nd Sunday pursue specific action against Robert Simmons at the June 20th Meeting.
Vote - Unanimous

Motion: That the organization moves forward with any legal advice/action necessary to secure the financial documents from Robert Simmons and access t o the accounts.
Vote: Unanimous.

The meeting adjourned at 1:40 p.m.

Respectfully submitted,

Kirk Surgeon
Secretary
Action Items for Inclusion on 6/20/98 Agenda

Co-Chair
Executive officer recruitment
Strategic planning meeting wrap up
Retreat planning
Hepatitis A vaccine administration
Financial condition update
Audit
Advisory Group
Policy and Procedure Manual
Committee contacts
Master calendar
Committee meeting minutes submission
2nd Sunday mailbox key

Secretary
Minutes distribution
Voicemail

Activities
Walkers for Pride
Club Fusion Passes

Ambassadors
Volunteer recruitment

Finance
Expense reimbursement forms
Detailed statements of the prior month's account activity
Copy/Cost center for centralized billing

Forty Plus
Reorganization update

Membership
Mailing list purge
Funds for Southern Communities mailing access

My Brothaz Keeper
Ad placement update
Planning committee update
Summer pamphlet

Public Relations
Newsletter
Web Site
Promotional materials

Topics
Facilitator Training
PA system with microphones

Open issues
Robert Simmons
ITLA Black Pride Weekend

Executive Committee

MINUTES

OCTOBER 14, 1996

PREVIOUS DISCUSSION MEETING FEEDBACK

- Victor did a great job.
- Great facilitation.
- There were approximately 93 men.
- Important for Co-chairmen to push safety.

SECOND SUNDAY COMMITTEES

Activity Committee

- Activity Committee will look into a Christmas activity/gathering. One suggestion is a Kwanzaa event.
- Kevin expressed concern about attrition in the committee. Craig suggested coordinators and connect with committee members individually.

Hospitality Committee

- There was no cooked food at the last meeting.
- Craig will follow-up with Trent on his participation.

Membership Committee

- Ulester will call and connect with Maxi before the Steering Committee meeting.

Public Relations Committee

Venus Magazine

- The Venus article with Second Sunday on the cover comes out 10/18.

Second Sunday Logo

- Rob expressed a desire for the logo to remain simple. Rob will speak with Mark.

Topic Committee

November Meeting

- Egypt will facilitate the November meeting with James Earl Hardy.
- Rob will check with S.F. Mahee about the larger space for the November meeting.
- Ulester will connect with Truth Bookstore about who will represent the store and sell the books.

November 'Alternatives to HIV' Panel Discussion

- We will discuss with Egypt the possibility of moving this event to early December.

December Meeting

- Adode Muse will perform 'Sex and Black Men Dating'.

SECOND SUNDAY BYLAWS

- The Bylaws will be passed out at the Steering Committee meeting with the vote taking place at the November Strategic Planning meeting.

BAYARD RUSTIN SPONSORSHIP

- This is still outstanding. Craig and Ulester will set a meeting time with Charlene.

STRATEGIC PLANNING MEETING

- Sandra Barn-Hill will provide information by this Saturday to pass out to the Steering Committee.
- Important to communicate the November meeting will be **10:00am-3:00pm.** The location is the United Way Building on Edgewood Road.
- Important to stress everyone attend.
- Have the Hospitality look into catering. Second Sunday will sponsor.
- We need to think about an appreciation gift for Sandra Barn-Hill.

YOUNG AFRICAN-AMERICAN MEN'S STUDY (YAAMS)

- Per Craig, discussed assessment of Popisan and whether or not to include in study.
- The project team decided on 6 sites including Taco Cabana.
- The stipend is still in process with the grant money.

FUNDS FOR SOUTHERN COMMUNITIES

- We still have not heard word from this organization concerning our grant proposal.

SECRETARY POSTION

- We need to invite Darryl to the Steering Committee. Kevin and Darryl will not stay for the election.
- The meeting will be held at Aid Atlanta.

The next meeting will be held November 11th at Craig's place.

2nd Sunday
Executive Committee Agenda
23 July, 1998

Open Issue Updates

Activities :	Labor Day Weekend
Advisory Group:	Member suggestions
Steering Committee Meeting	Process Review Agenda Items
Public Relations :	Initiative Funding
Finance :	Robert Simmons: Update Tax payment Funds for Southern Communities
Youth Initiative :	Program Update

New Business

Co-Chair Report

Secretary Report
Lambda Center: Back Payment Alternatives

Historian Report

Parking Lot

Schedule next meeting

2nd Sunday
Executive Committee Minutes
14 July, 1998

Attendees: Craig Washington, Robert Mathis, Kirk Surgeon, Bruce Williams

The meeting was called to order at 8:30 p.m.
New member Robert Mathis was welcomed to the Executive Committee.

Old Business: Updates

Activities

Where the Boyz Are

Raymond Carter (promoter for Fusion nightclub) has backed out on Where the Boyz Are collaboration for the Labor Day weekend. Fusion has scheduled a Pool Party for that weekend. Terry Hooks (Activities Co-Coordinator) suggests that we use the first Friday of the month as a Where the Boyz Are theme night at Fusion.
In The Life Atlanta is also looking for support that weekend. Darryl Moch and Melanie Rheames are the contacts for the ITLA weekend. There is the possibility of using the hotel space that ITLA has reserved for that weekend to host an event.
Discussion ensued on alternatives to the Fusion collaboration. The main possibilities were 1) host a book reading [James Earl Hardy, E. Lynn Harris, local authors]; 2) do a film screening [Dakan: first film on the Indian continent to expressly deal with homosexuality; 3) perform a workshop with co-gender discussion. The consensus of the committee was to make a recommendation to the Activities Committee to cancel the Where the Boyz Are Party for this year. It would be suggested that the committee redirect their efforts in realizing one of the three alternatives presented are coming up with similar type themes on their own. Craig will contact the Activities Co-Coordinators (Terry and Draven Jointer) prior to Saturday's Steering Committee meeting to get their buy in to the idea.

Fusion Contract

Craig distributed a copy of the current contract with Carter & Associates/Fusion. Craig is unable to locate the original but feels that it should not be a problem getting another original generated, if needed. The committee discussed and suggested possible amendments to the contract. Craig will contact Terry to ask Richard Moultrie to review the wording of the contract. The committee also recommended that we be more active in promoting the Fusion nights at the general meetings to increase attendance at this event.

Advisory Group

The role of the Advisory Group in relation to the Executive Committee was discussed. The objectives of the Advisory Group are centered around Leadership Development, Committee Development and Long Range Planning. The Group shall exists for a period of four months at the end of which there shall be a re-assessment of need.
The question was raised regarding the composition of the Advisory Group. It was stated that there should be no steering committee members on the Advisory Group. The size of the group was also questioned. The Executive Committee was charged with thinking of possible candidate names for the Treasurer position to present at the Steering Committee Meeting and the next EC meeting.

Steering Committee Issues

At this time we do not have the requested letter from Robert Simmons detailing what occurred with his

Jan Dunlop

Executive Committee Minutes

(4 July, 1995)

Attendees: Craig Washington, Robert Mathis, Kirk Simpson, Bruce Williams

The meeting was called to order at 8:30 p.m.

Dave Dunlop's Robert Mathis was welcomed to the Executive Committee.

Old Business/ Updates

Activities

Where the Boys Are

Raymond Curtis (promoter for Peyton stipends) has backed out on Where the Boys Are collaboration for the Labor Day weekend. Fusion has scheduled a Pool Party for that weekend. Terry Hooke (Arch Rock Corporation) suggests that we use the first Friday of the month as a Where the Boys Are theme night at Fusion.

In The Club Atlanta is also looking for support that weekend. Darryl Black and Arizona Reasons are the contacts for the ITLA weekend. There is the possibility of using the local space that ITLA has reserved for that weekend to host an event.

Discussion ensued on alternatives to the Pigeon collaboration. The main possibilities were 1) host a bowling (Jimmy Earl Hardy, R. Lynn Harris, local authors), 2) do a film screening (Dolphin Hotel film on the Dallas contingent to especially deal with homosexuality, ?) perform a workshop with co-creator discussion. The consensus of the committee was to make a recommendation to the Activities Committee to cancel the Where the Boys Are Party for this year. It would be suggested that the committee redirect their efforts to replicate one of the three alternatives presented and coming up with creative ways through the Dallas Club will contact the Artrepise Co-Coordinators (Terry and Dorian Joiner) prior to Saturday's Steering Committee meeting to get their buy in to the idea.

Fusion Coupon

Craig distributed a copy of the current contract with Carter & Associates/Fusion. Craig is unable to locate the original but feels one is already out be a problem getting another original signature if needed. The committee discussed and suggested possible amendments to the contract. Craig will contact Terry to ask Richard Medrano to review the wording of the contract. The committee also recommended that we be more active in promoting the Fusion nights at the general meetings to increase attendance at this event.

Advisory Group

The role of the Advisory Group in relation to the Executive Committee was discussed. The objectives of the Advisory Group are centered around Leadership Development, Cyclical Strategic Planning and Long Range Planning. The Group shall serve for a period of four months at the end of which there shall be a re-assessment of need.

The question was raised regarding the composition of the Advisory Group. It was stated that there should be no standing committee members on the Advisory Group. The size of the group was also questioned. The Executive Committee was charged with finding of possible candidates names for the Treasurer positions to present at the Steering Committee Meeting and the next E.C. meeting.

Steering Committee Report

At this time we do not have the requested letter from Robert Simmons detailing what occurred with his

Kirk Steps Down

Minutes

computer system during the officer transition. Craig will contact Robert Simmons for a power of attorney release in order for 2nd Sunday to access the open bank account without Robert's intervention.
Bruce will contact Ben Herlitz regarding the creation of the power of attorney documentation. Bruce will also ask Ben will to give feedback on a proposed work around to Robert Simmon's perceived reluctance to cooperate in providing the needed letter [i.e. 2nd Sunday sending Robert a letter detailing the organization's understanding of what happened. If Robert didn't respond with correction to this letter, the letter would serve as 2nd Sunday's documentation of what occurred].
A vote was taken on the following recommendation. The recommendation of the Executive Committee is that Robert Simmons not be allowed at any private event. For: 3 Against: 1

The Steering Committee meeting will be broken into three elements. The personal, strategic and business. The purpose of the personal will be conflict resolution. As a group the Steering Committee does not handle conflict well. The exercise on Saturday will be naming our conflicts and owning them in order to instill accountability. To help ensure success we need to have buy in from the Steering Committee. A cover letter will be created for the agenda addressing the change in the flow of the meeting.
The parking lot was discussed. It was agreed that Committee issues would receive priority within the parking lot.

Steering Committee Appreciation

Craig suggested that we hold a barbecue as a committee appreciation event. Date selection was deferred to the Steering Committee meeting.

Policy & Procedures:

The target date for getting a draft out on the policy and procedures for the organization is August 15th. Robert Mathis is handling this initiative.

Youth Initiative:

The Executive Committee needs to exercise greater oversight of this group.

The next meeting was set for Thursday July 23rd. 7 p.m. at YES! Atlanta. 805 Peachtree Street.

The meeting adjourned at 10:30 p.m.

2nd Sunday
Executive Committee Minutes
14 July, 1998

Attendees: Craig Washington, Robert Mathis, Kirk Surgeon, Bruce Williams

The meeting was called to order at 8:30 p.m.
New member Robert Mathis was welcomed to the Executive Committee.

Old Business: Updates
Activities

Where the Boyz Are

Raymond Carter (promoter for Fusion nightclub) has backed out on Where the Boyz Are collaboration for the Labor Day weekend. Fusion has scheduled a Pool Party for that weekend. Terry Hooks (Activities Co-Coordinator) suggests that we use the first Friday of the month as a Where the Boyz Are theme night at Fusion.
In The Life Atlanta is also looking for support that weekend. Darryl Moch and Melanie Rheams are the contacts for the ITLA weekend. There is the possibility of using the hotel space that ITLA has reserved for that weekend to host an event.
Discussion ensued on alternatives to the Fusion collaboration. The main possibilities were 1) host a book reading [James Earl Hardy, E. Lynn Harris, local authors]; 2) do a film screening [Dakan: first film on the Indian continent to expressly deal with homosexuality; 3) perform a workshop with co-gender discussion. The consensus of the committee was to make a recommendation to the Activities Committee to cancel the Where the Boyz Are Party for this year. It would be suggested that the committee redirect their efforts in realizing one of the three alternatives presented are coming up with similar type themes on their own. Craig will contact the Activities Co-Coordinators (Terry and Draven Jointer) prior to Saturday's Steering Committee meeting to get their buy in to the idea.

Fusion Contract

Craig distributed a copy of the current contract with Carter & Associates/Fusion. Craig is unable to locate the original but feels that it should not be a problem getting another original generated, if needed. The committee discussed and suggested possible amendments to the contract. Craig will contact Terry to ask Richard Moultrie to review the wording of the contract. The committee also recommended that we be more active in promoting the Fusion nights at the general meetings to increase attendance at this event.

Advisory Group — next meeting
The role of the Advisory Group in relation to the Executive Committee was discussed. The objectives of the Advisory Group are centered on Leadership Development, Committee Development and Long Range Planning. The Group shall be an ongoing concern. At the end of four month periods there shall be a reassessment of the group to allow changes in direction and in membership as needed.
The question was raised regarding the composition of the Advisory Group. It was stated that there should be no steering committee members on the Advisory Group. The size of the group was also questioned. The Executive Committee was charged with thinking of possible candidate names for the Treasurer position to present at the Steering Committee Meeting and the next EC meeting.

Steering Committee Issues
At this time we do not have the requested letter from Robert Simmons detailing what occurred with his

2nd Sunday
Executive Committee Minutes
14 July, 1998

Attendees: Craig Washington, Robert Mathis, Kirk Surgeon, Bruce Williams

The meeting was called to order at 8:30 p.m.
New member Robert Mathis was welcomed to the Executive Committee.

Old Business: Updates
Activities

Where the Boys Are

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In The Life Album is also looking for support that weekend. Darryl Mock and Melanie Rheams are the contacts for the ITLA weekend. There is the possibility of using the hotel space that ITLA has reserved for that weekend to host an event.

Discussion ensued on alternatives to the Fusion collaboration. The main possibilities were 1) host a book reading (James Earl Hardy, E. Lynn Harris, local authors); 2) do a film screening (Dakan: film on the Indian continent to expressly deal with homosexuality; 3) perform a workshop with co-gender discussion

The consensus of the committee was to make a recommendation to the Activities Committee to cancel the Where the Boys Are Party for this year. It would be suggested that the committee redirect their efforts in realizing one of the three alternatives presented are coming up with similar type themes on their own. Craig will contact the Activities Co-Coordinators (Terry and Devon Joiner) prior to Saturday's Steering Committee meeting to get their buy in to the idea.

Fusion Contract

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Advisory Group

The role of the Advisory Group in relation to the Executive Committee was discussed. The objectives of the Advisory Group are centered on Leadership Development, Committee Development and Long Range Planning. The Group shall be an ongoing concern. At the end of four month periods there shall be a reassessment of the group to allow changes in direction and in membership as needed.

The question was raised regarding the composition of the Advisory Group. It was stated that there should be no steering committee members on the Advisory Group. The size of the group was also questioned.

The Executive Committee was charged with thinking of possible candidate names for the Treasurer position to present at the Steering Committee Meeting and the next EC meeting.

Steering Committee Issues

At this time we do not have the requested letter from Robert Simmons detailing what occurred with his

Kirk Surgeon: Secretary

computer system during the officer transition. Craig will contact Robert Simmons for a power of attorney release in order for 2nd Sunday to access the open bank account without Robert's intervention.
Bruce will contact Ben Erlitz regarding the creation of the power of attorney documentation. Bruce will also ask Ben will to give feedback on a proposed work around to Robert Simmon's perceived reluctance to cooperate in providing the needed letter [i.e. 2nd Sunday sending Robert a letter detailing the organization's understanding of what happened. If Robert didn't respond with correction to this letter, the letter would serve as 2nd Sunday's documentation of what occurred]. After discussion of the impact of Mr. Simmons' actions on the well being of the organization a vote was taken on the following recommendation.
The recommendation of the Executive Committee is that Robert Simmons not be allowed at any private event. Yeah: 3; Nay: 1

The Steering Committee meeting will be broken into three elements. The personal, strategic and business. The purpose of the personal will be conflict resolution. As a group the Steering Committee does not handle conflict well. The exercise on Saturday will be naming our conflicts and owning them in order to instill accountability. To help ensure success we need to have buy in from the Steering Committee. A cover letter will be created for the agenda addressing the change in the flow of the meeting.
The "parking lot" category was discussed. It was agreed that Committee issues would receive priority within the category.

Steering Committee Appreciation

Craig suggested that we hold a barbecue as a committee appreciation event. Date selection was deferred to the Steering Committee meeting. — Date?

Policy & Procedures:

The target date for getting a draft out on the policy and procedures for the organization is August 15th. Robert Mathis is handling this initiative.

Youth Initiative:

The Executive Committee needs to exercise greater oversight of this group.

The next meeting was set for Thursday July 23rd. 7 p.m. at YES! Atlanta. 805 Peachtree Street.

The meeting adjourned at 10:30 p.m.

2nd Sunday
Executive Committee Minutes
23 July, 1998

Attendees: Robert Mathis, Kirk Surgeon, and Bruce Williams

Absent: Craig Washington

The meeting was called to order at 7:15 p.m.

The minutes of the previous meeting were presented. After lengthy debate the minutes were tabled for approval.

Co-Chair Report

Activities: Labor Day Weekend

Craig talked with Terry about Labor Day weekend. Doing something with Fusion would be possible that weekend as it would be a low manpower requirement. A movie screening would be the primary choice vs. a book reading. It was noted that ITLA was holding a Heath Fair on Saturday which 2nd Sunday could try to incorporate our program with for that weekend.

Advisory Group: Member suggestions

Tabled

Steering Committee Meeting

Discussion on the Process Review and Agenda Items was tabled to the next meeting.

Public Relations: Initiative Funding

Robert is meeting with both co-coordinators on Saturday. PR will come up with the initial seed money for the newsletter if necessary. Robert will bring a plan back to the Executive committee next week. A PR committee concern is that 2nd Sunday will reimburse them for the expense of the initial start up costs.

Finance: Robert Simmons update

Robert Simmons has promised to give Craig the requested letter by this weekend.

Tax payment: tabled

Funds for Southern Communities

Robert will get copies of the contract.

Youth Initiative: Program Update

Robert is meeting with Stacey Blake next week to discuss my Brothaz Keeper and will report back next week on his meeting.

2nd Sunday
Executive Committee Minutes
23 July, 1998

Attendees: Robert Martin, Kirk Surgeon, and Bruce Williams

Absent: Craig Washington

The meeting was called to order at 7:15 p.m.

The minutes of the previous meeting were presented. After lengthy debate the minutes were tabled for approval.

Co-Chair Report

Activities: Labor Day Weekend.
Craig talked with Terry about Labor Day weekend. Doing something with Fusion would be possible that weekend as it would be a low manpower requirement. A movie screening would be the primary choice *vs.* a book reading. It was noted that ITLA was holding a Herb Fair on Saturday which 2nd Sunday could try to incorporate our program with for that weekend.

Advisory Group: Member suggestions
Tabled

Steering Committee Meeting
Discussion on the Process Review and Agenda Items was tabled to the next meeting.

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Finance: Robert Simmons update
Robert Simmons has promised to give Craig the requested letter by this weekend.

Tax payment: tabled

Funds for Southern Communities
Robert will get copies of the contract.

Youth Initiative: Program Update
Robert is meeting with Stacey Bleke next week to discuss my Brother Keeper and will report back next week on his meeting

Kenneth Johnson's role has been directed to assist the finance committee. Craig will follow up with an individual who has expressed interest in the Treasurer position.

Secretary's Report

Lambda Center: Back Payment Alternatives

The Lambda Center has requested a letter/memo be sent to the board officially requesting a reduction in the outstanding balance. As part of the reduction the Lambda Center is requesting increased participation in running the Center. 2nd Sunday would be obligated to staff the center one night a week in order to be able to use the center for free. Guy from the lambda center should be getting back in touch with Kirk to let him know the definite parameters around the free usage of the center (the night staffed versus the entire month). A $25 good faith deposit would be required to initiate the agreement.

Historian:

Kirk will contact Terrell Smith to obtain outstanding historian information. Bruce will begin working on the AIDS WALK.

Schedule next meeting

The next meeting was set for Tuesday August 4th. 7 p.m. at YES! Atlanta. 805 Peachtree Street.

The meeting adjourned at 9:00 p.m.

Ideas are a dime a dozen. People who put them into action are priceless.

2nd Sunday

Board of Directors Meeting
January 16, 1999

AGENDA

I. Fourth Board Meeting called to order
- Comments on last meeting
- Review of agenda/Placement of strategic and interpersonal

II. Executive Committee Reports

Chair:
- Feedback on leadership
- Communication/Decisions
- AIDS Walk
- Raymond Carter & Associates/Club Fusion
- Review of Membership Meeting/Surveys/Next Scheduled Meeting
- Lambda Center Usage/Report from Board Rep
- Cost Centers/Budgets/Revenue Source
- Mail Distribution
- Commendations
- Calendars
- Committee Structure (Directors, Minutes, Interpersonal, etc.)

Vice-Chair: Various items

Secretary: Various items.

Treasurer: Various items

III. Standing Committees/Programs Vice Chair
- Activities
- Operations
- Finance
- 40-Plus
- Membership
- Youth/My Brothas Keeper
- Public Relations
- Topics

IV. Parking lot business

_____
_____
_____

V. New Business

_____
_____
_____

VI. Next Meeting: February 20, 1999 / Adjournment

2nd Sunday
Third Board Meeting
Saturday: 19 December 1998
828 West Peachtree Street, Suite 207(Lambda Center)
Atlanta, GA

Call to Order: 11:00 A.M.

Board Members Present:
Darrol De Andre, Damal Edmond, Terry Hooks, T.W. Jewel, Drevan Jointer, Robert Mathis, Michael Morgan, Timothy D. Murfree, Derrick Reese, Kirk Surgeon, Victor Stewart, Keiron Williams

Board Members Absent:
Craig Washington

Members Present:
Kenneth Johnson

Visitors:

I. Third Board Meeting called to order.

Robert welcomed Kirk and Tim as new officers.

Approval of prior meeting's minutes: The board decided unanimously to approve the November meeting minutes with modifications.

II. Executive Committee Reports.

Chair

Making History: Bylaws will dramatically change organization. We are looking to incorporate next year. Individual Responsibility is key to our continued success.

Approval of New Bylaws: The board decided unanimously to approve the Bylaws with agreed upon modifications.

Membership meeting is scheduled for January 31, 1999.
Bylaws will be distributed at next 2nd Sunday meeting.
Secretary will email Bylaws to Derrick Reese and he will email members and coordinate copies.
Letter will be mailed with monthly mailing informing members of Bylaws distribution at next 2nd Sunday Meeting.
Robert emphasized that a one week turnaround is needed for the Bylaws.

Voting process for Bylaws: Open ballot process.

Communication/Decisions:

New committee initiatives and events

It was emphasized that the Chair is the communication point person for the Executive Committee when it comes to communicating any new initiative for all committees. This rule applies even though an Executive Committee member may be involved with the committee.

Elections Committee

Board unanimously approved Kenneth Johnson to head the Elections Committee and implement an elections process which will be included in 2nd Sunday Policies and Procedures.

Secretary

Post Office Box - There is a need to move our Post Office Box to a more central location. The lease on the current box expires in February. There is no refund available for our current box if we terminate early. There is available boxes at the 1072 West Peachtree Street Post Office. Prices start at $29.00 per six months.

Result: Board unanimously decided to secure a new Post Office Box at the 1072 West Peachtree Street Post Office at the cost of $29.00 per six months.

Email for Second Sunday - Second Sunday is currently making use of an email account which belongs to Kirk Surgeon. It was decided at the Executive Committee meeting on 12/1/98 that Kirk will terminate his account on 2/1/99. Second Sunday needs to explore establishing its' own email account.

Result: Board unanimously decided to have Darrol and Tim research email providers for Second Sunday. Darrol will be the point person.

* Kirk agreed to extend the use of the current email account until 2/15/99 so that Second Sunday will have extra time to research email providers.

III. Standing Committees/Programs

Topics

Holiday Party: Better planning, different location, and starting on time was emphasized as needed improvements for next year's party.

Responsibility for running 2nd Sunday Meeting: Chair and Vice-Chair are responsible for opening and closing meeting. Victor suggested that he would put together a proposal for running the 2nd Sunday Meeting.

January Topic: Civil Rights and Me, Facilitated by Egypt Freeman.

Talents of Topics Committee members: Victor stated that he will ask his committee members to submit a biography so that he can be familiar with what they have to offer.

*Robert asked that all Board members contact committee members for the purpose of recruiting members for the Operations and Activities committees.

Youth

My Brothaz Keeper currently needs assistance in grant writing.

PR

Darrol De Andre will bring requirements/deadlines for all publications to the next Board meeting.

The issue of members receiving discounts for advertising their business in 2nd Read will be addressed in the future.

Deadlines for 2nd Read:
Third Sunday – Articles
Fourth Friday – Advertisements

2nd Read article

Activities

Contract with BGMT for Second Friday

Result: Board decided unanimously to approve the contract with BGMT for Second Friday with agreed upon modifications.

It was emphasized that Terry Hooks will be the contact person for Reggie(BGMT).
Reggie agreed to hang poster prepared by Public Relations every Friday and Sunday that BGMT is present at Club Fusion.
Reggie suggested that 2nd Sunday have a party with BGMT in the future.
We are not getting paid for November's 2nd Friday due to no contract being in place for that event and miscommunication.
Terry is to provide the Secretary with the signed contract for December.

Finance

Kirk presented financial statements, will explore the possibility of a new financial institution.

Membership

Tyrone has expressed interest in Director position for membership
Design for membership card is in process, there has been difficulty in coordinating meeting with Edwin Cook to complete cards - Membership has expressed an interest in finding someone else to do this.
Michael and Darrol will assist Derrick in finding a new source for the membership cards.
Funds for Southern Communities will be contacted to possibly obtain non profit stamp to reduce mailing costs

✓ – status of cards

IV. Parking Lot Business

Commendations: Recognition of Board members, Committee members, and Members at large will be addressed at a later date.

Next meeting: 1/16/99

Executive Committee Meeting
Lambda Center
828 West Peachtree Street, 2nd Floor
11/3/98

Started at 7:15 pm.

Agenda

1. 2ndS meeting
2. Officers of the Executive Committee
3. Election of Directors
4. Finances: Funds for Southern Communities
5. Steering Committee meeting

Check in with all players to make sure everything is prepared for this weekend.
Are there any logistic demands for the meeting. Darryl Moch is running the meeting.
Is he prepared for the meeting? Darryl is not doing break out groups which is less demanding logistically.
Robert will check in with Darryl to make sure that everything is set for the presentation.

Community announcements:
What is the process that we want to follow regarding community announcements.
Follow "process" with provision for exceptions. PR needs to make announcement around announcement policy. Information needs to be in to PR the Sunday before 2ndS for publication. Exceptions need to be run through the director of PR prior to announcement. If PR not available it would have to be run through the other chair.
Requests for booth must be in to PR the week before the 2ndS meeting. Sense of PR's autonomy and how that translates into how this is handled. Recommendation that PR comes up with a policy and within that policy PR have another point person to go to to check out whether the request is ok. Craig requested a courtesy call prior to implementation of the request. PR will check with membership as point group. Once they have made the decision they need to inform the executive committee who will identify a point person. Currently, this will be Craig.

Meeting format
What are we doing between 6:30 and 6:45 and 8:15 and 8:30. Committee announcements currently made at the start and community announcements made at the end. Since there are more people in attendance at the end make the announcements at the end. Going to take it to the steering committee since there was no consensus on the executive committee.
How do we use that time … recognition of individuals who have been instrumental to 2ndS. Recognition of individual(s) every other month.

Executive Committee Meeting

Lambda Center

529 West Peachtree Street, 7th Floor

01/23/05

Started at 7:11 pm

Agenda

1. Zeta5 meeting
2. Officers of the Executive Committee
3. Election of Director
4. Planning Events for Southern Conventions
5. Steering Committee meeting

Check in with all plan on to make sure everything is prepared for this weekend.
Are there any logistic demands for the meeting. Darryl Mock is running the meeting.
Is he prepared for the meeting? Darryl is not doing break out groups which is less demanding logistically.
Robert Will check in with Darryl to make sure that everything is set for the presentation.

Community announcements:

What is the process that we want to follow regarding community announcements.
Follow process with provision for exceptions. PR needs to make announcement around announcement policy. Information needs to be in to PR the Sunday before Zeta5 for publication. Exceptions need to be run through the director of PR prior to announcement. If PR not available it would have to be run through the other chair.
Requests for newsletter need to be in to PR the week before the Zeta5 meeting. Some of PR's announcements will have that deadline into this is handled. Announcements for PR come up with a policy and within that policy PR have another point person to go to to check out whether the request is ok. Craig requested a courtesy call prior to implementation of the request. PR will check with executive committee who will identify point person. Currently, this will be Craig.

Meeting Format

When we are doing between 6:30 and 6:45 and 8:15 and 8:30 Committee announcements currently made at the start and community announcements made at the end. Send these are more people in attendance at the end make the announcements at the end. Going to take it to the steering committee after there was no consensus on the executive committee.

How do we get that time . . . recognition of individuals who have been instrumental to Zeta. Recognition of individuals every other month.

Officers and Elections

If two members of the executive committee are able to speak to a candidate the candidate will step into the position on an interim basis until ratified.

Finance

Sign over of wachovia forms.

Raymond carter – stop payment was done by reggie not raymond carter. Raymond wants the date and the number of the check and he will make good on the check.

We need to have a policy in place in regards to revenue generated by the committees. Ken is touching base with pr around the newsletter.

We need to have another revenue source for the organization apart from the clubs.

Possible cultural tie end, fun, enriching to the membership. Robert will throw it out at the next Board meeting to get the ball rolling.

Steering committee meeting

Have new directors, hopefully.

**craig wont be at next steering committee meeting. With four officers take two committees each. Between now and the end of the year make one meeting for each committee.

Contact person for each committee.

Craig - youth, Topics

Kirk – finance, activities

Secretary – PR, ambassadors

Robert – 40+, membership

Interpersonal and strategic planning will be intermixed within the committee meeting itself.

Strategic planning: are you recommending that it be in the mix or separate. Ans.: it can be both.

I think we need to show them that we can get through the meeting on time and not be rushed in having their committee reports.

Edwin and rev. jones spoke to their perception that 1) people are confused. there still is not a common sense of what it is that we are doing. Understanding what is the structural change within the organization. What is our mission.

2) people that have challenges with your leadership and with you and not comfortable saying it to you. Same ole same ole. While group is streamlined we still need to be watchful.

Should we ask membership to vote on changes that have occurred.

General membership meeting

Membership vote to ratify structure

Officer report

Financial report
Surveys
New initiatives (2ndRead, kiss of spider woman, etc.)
Ask membership committee whether they would considering calling the membership. Decided to shelve due to the energy surrounding. Refreshments for the membership meeting.

Concern expressed about the direction of topics.
Some of the structure is gone. Forward topics are not lined up. Victor wants to stay away from didactic stuff. Topics are not as challenging as in the past.

2nd Sunday
Executive Committee
Phone Conference
8/12/98

The call began at 9:30 p.m.

Attending: Robert Mathis, Craig Washington, Kirk Surgeon

Absent: Bruce Williams

REPORTS:

My Brothaz Keeper:

Keiron is back
Craig meeting with Duncan, Kevin, and Keiron tomorrow re: MBK

Nothing new on ITLA since last meeting
Craig meeting Terry Hooks tomorrow re: movie on labor day postponed

Historian transfer:

Terrel open to being contacted by Bruce
Both parties will co-ordinate transfer of information between themselves

Ambassadors Committee co-coordinator (Darryl Moch) is struggling with redefinition of role coming out of the last steering committee meeting.

Steering Committee:

Steering Committee structure may need to be changed due to tax movement.
It is not a viable possibility to transfer the current SC structure to a Board structure.
Board would be too large.
Robert - will draft proposal for presentation on Saturday.

Lambda Center:

Robert met with Guy Giumento.
Proposed flat rate versus in kind arrangement.

Kevin Bynes:

Craig requested time in EC to talk about Kevin Bynes.
The EC needs to place his performance assessment in "bigger picture" of what's happening with Kevin currently.

The call ended at ~~10:30~~ 11:00 p.m.

2nd Sunday
Executive Committee
Phone Conference
8/12/06

The call began at 9:30 p.m.

Attending: Bobby Mathis, Craig Washington, Rick Sugarek

Absent: Bruce Williams

RESPONSES

My Brother, Keeper:
Kenton is back
Craig meeting with Duncan, Kevin, and Kelina tomorrow @ MBK

Craig away on ETLA since last meeting
Craig meeting Tony Hicks tomorrow re: movie on labor day

Discussion Matters:
Local open to being contacted by Bruce
Both parties will co-ordinate transfer of information between themselves

Mediation/Arbitration Committee co-coordinator (Terry Mock) is struggling with reduction of role starting out of the last steering committee meeting

Steering Committee:
Steering Committee structure may need to be changed due to tax movement
It is not a viable possibility to transfer the current SC structure to a Board structure.
Board would be too large
Bobby - will draft proposal for presentation on Saturday

Kelina - Craig
Kelina will stay with Craig Simmons
Discussed flat rate versus in kind arrangement

Kevin Reese:
Craig requested time in SC to talk about Kevin Reese
The EC needs to place its performance assessors in "bigger picture" of what's happening with Kevin currently

The call ended at 1:30 p.m.